

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FALCON HIGHLANDS METROPOLITAN DISTRICT

Held July 8, 2019 at Falcon Fire Station No. 3, 7030 Old Meridian Road, Peyton, CO 80831 at 5:30 p.m.

Attendance The regular meeting of the Board of Directors of the Falcon Highlands Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

Tonia Joyner, President
Kevin Haas, Treasurer
Tim Dickey, Secretary

Others in attendance:

Josh Miller, Chelsea Gondeck & Carrie Bartow; CliftonLarsonAllen LLP
Barbara Vander Wall; Seter & Vander Wall, P.C.
John McGinn; JDS-Hydro Consultants, Inc.
Ed & Jodi Landfair, Residents

Call to Order Chairman Joyner noted that a quorum of the Board was present and called the regular meeting of the Board of Directors of the Falcon Highlands Metropolitan District to order at 5:31 p.m.

Approval of Agenda Upon a motion duly made by Director Haas, seconded by Director Joyner and, upon vote, unanimously carried, the Board approved the agenda.

Community Comment Ed and Jodi Landfair introduced themselves to the Board as residents in the District and noted interest in joining the Board.

Consent Agenda A. Consider Approval of May 13, 2019 Regular Meeting Minutes
B. Review and Consider Approval of May 31, 2019 Unaudited Financial Statements
C. Review and Consider Approval of Current Claims

Upon a motion duly made by Director Haas, seconded by Director Dickey and, upon vote, unanimously carried, the Board approved the Consent Agenda, as presented.

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Manager Matters A. Manager Report

Mr. Miller updated the Board on Woodmen Hills being in full operation of the plant, Mr. Dodd accepting the severance agreement presented at the last board meeting, and Timberline completing weed mitigation applications in the District. Mr. Miller advised that the RFP for the emergency interconnect is in process. Mr. Miller will request an operations report from Woodmen Hills to be included in the meeting packets in the future.

B. Review and Consider Approval of Bollard Installation Proposal

Ms. Gondeck reviewed proposals with the Board for the installation of bollards to address unauthorized use of the District's trail improvements. Following discussion, upon a motion duly made by Director Joyner, seconded by Director Dickey and, upon vote, unanimously carried, the Board approved entering into an agreement with ColoradoScapes for the installation of bollards, pursuant to the Board discussions.

Financial Matters A. Review and Consider Approval of 2018 Audit

Ms. Bartow distributed the draft audit to the Board for review. Following discussion, upon a motion duly made by Director Haas, seconded by Director Joyner and, upon vote, unanimously carried, the Board accepted the 2018 audit, subject to legal review and final auditor opinion. Ms. Bartow expects to file the audit by the end of July.

Legal Matters A. Legal Report

Ms. Vander Wall reviewed the legal report with the Board. She reviewed the District's Amendment to the District's Resolution regarding Interim Water Policy, which reflects the discussions and approvals made at the last Board meeting. The Board acknowledged the amendment as presented.

B. Review and Consider Approval of Severance Agreement

Ms. Vander Wall reviewed the severance agreement with the Board between the District and Mr. Dodd, noting that it was accepted and executed. Upon a motion duly made by Director Joyner, seconded by Director Haas and, upon vote, unanimously carried, the Board approved and ratified the severance agreement as presented.

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Engineering Matters

A. Engineering Report

Mr. McGinn reviewed the engineering report with the Board. He reported on the filtration media evaluation, which is ongoing. Depending on the outcome, there may be a need for the District to replace the media at a cost of up to approximately \$60,000.

Mr. McGinn reported on the bid process for the emergency interconnect project. Notice of the Invitation to Bid is being published on July 8 and 10; the bid opening is scheduled for July 30. The Board discussed holding a special meeting on August 12 to review the bids and make a determination of award. The work is expected to be substantially complete by October 30, with a final completion date of November 22, 2019. The project will require an easement from Cygnet Land, LLC, due to the revision in design and location.

Mr. McGinn noted that the District was required to obtain a replacement generator; Mr. Miller noted that the District proceeded with this acquisition based on financial authorization provided by the Board for these types of expenditures.

B. Other

Following discussion of the upcoming media matter inspection, upon a motion duly made by Director Joyner, seconded by Director Dickey and, upon vote, unanimously carried, the Board authorized the expenditure of up to \$60,000 for the filtration media replacement and related work, so that the project may progress expeditiously if needed.

Director Items

None.


Other Business

A. Set Next Board Meeting – Monday, August 12, 2019 at 5:30 p.m.

A quorum for a special meeting on Monday, August 12, 2019 was confirmed.

Adjournment

Upon a motion duly made by Director Dickey, seconded by Director Joyner and, upon vote, unanimously carried, the Board adjourned the meeting at 6:47 p.m.



Secretary for the Meeting